

FAIR RENT COMMISSION
COMPLAINT APPLICATION

CASE NO. _____

TENANT NAME: _____
ADDRESS: _____
PHONE: _____

LANDLORD/AGENT: _____
ADDRESS: _____
PHONE: _____

INSTRUCTIONS:

1. Answer all questions as accurately and completely as possible;
 2. Complete, sign and date this form and return it to the GHA;
 3. You will be notified when to appear before the Commission;
 4. Your landlord will be notified and will appear before the FRC;
 5. You may withdraw your complaint at anytime by notification.
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Written lease: Yes _____ No _____, If yes, from _____ to _____

No. of Adults in Household _____ No. of Minors _____, Pets _____

Type of structure: Brick _____ Wood _____ Stucco _____

Check which of the following rooms are included in your rent:

_____ Exclusive kitchen	_____ Living room	_____ # bedrooms
_____ Shared kitchen	_____ Comb. LR & BR	_____ # closets
_____ Pantry	_____ Den	_____ Basement storage
_____ Dining room	_____ Exclusive bathroom	_____ Front porch
_____ Comb. kitchen/dining	_____ Shared bathroom	_____ Enclosed
_____ Floor you live on	_____ No of bathrooms	_____ Rear porch

Check which of the following items included in your rent:

_____ Garage	_____ Surface parking	_____ Doorman	_____ Disposal
_____ Elevator	_____ Elevator operator	_____ Laundry	_____ TV antenna
_____ Sauna	_____ Swimming pool	_____ Hot water	_____ Dishwasher
_____ Heat	_____ Yard maintenance	_____ Gas	_____ Air conditioner
_____ Electric	_____ Custodian on site	_____ Refrig.	_____ Pets allowed
_____ Snow removal		_____ Range	

If rent includes furniture and fixtures, list all such items:

In the boxes below list the rent you paid each year for the past five years for this apartment. Also please include the last rent increase that you are making a complaint about:

Amount of Rent					
Date of Increase					

Were any additional services provided when your rent was raised ? _____ If so, what:

When the rent was raised, did you complain to the landlord or his agent? If yes, when _____ Explain results _____

Any additional information? _____

I/We hereby affirm, under the penalties provided by law, that the information I/We have given is true and correct to the best of my/our knowledge.

Tenant: _____ Date: _____

Tenant: _____ Date: _____

Received by: _____ Date: _____